Annual Report 1998

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* Membership suspended June 1998
ORG9001 March 1999
66 Portland Place London W1 N 4AD
Tel: 44 171 490 3024 Fax: 44 171 253 2592 Email: caa@gharchitects.demon.co.uk Website: http://www.comnet.mt/CAA
Structure and Strategy

ADMINISTRATION

- Administrative procedures have been overhauled to deliver greater output efficiency and secretariat activity continues to be reviewed to eliminate work which duplicates others, or is of low gearing effect.
- The secretariat is now open during normal working hours for telephone, fax, and email communications (increased from three days a week).
- Monthly management meetings with members of the executive enhance activity flow.

FINANCE AND FUNDING

- Accounts have been computerised and budgets established allowing periodic reviews of expenditure.
- Establishment costs continue to be strictly controlled and saving measures have released 10% for other uses and are expected to yield a further 10% in 1999.
- Income from subscriptions has been sustained.

Network Improvements

MEMBERSHIP

- Of the members issued with suspension notices in February (for subscription arrears) three were welcomed back to full membership and a further three have indicated that they are working towards putting their accounts in order.
- Regional meetings were held in Asia, Africa and Oceania helping to revive dusty corners of the network.

Communication

COMMUNICATIONS COMMITTEE

- A communications committee was set up to direct the upgrading of CAA’s communications as being central to delivering the organisation’s stated aims.
- Use of email dramatically increased interaction generating an average of three messages/working day. Combined with post and fax gives total of an average four/working day.
- A website was established in October (www.comnet.mt/caa).
- Public relations activity was commissioned and undertaken to increase awareness of the organisation and its work. An organisation Profile document (Appendix A) was developed which sets out the substance, objectives, activities, benefits and achievements of CAA.
- Targets for regular information output for Council (monthly) and members (quarterly) have been set for 1999.
Collaboration

WORKING WITH OTHER ORGANISATIONS

- In accord with a 48th Council Meeting resolution, work to set-up a regular format for collaboration at all levels with International Union of Architects, the global organisation for architects, has been initiated. The President and Chairman of Practice attended a UIA Practice Commission meeting and offered CAA support for the UIA Practice Accord initiative. The Executive Director met with the UIA Director of Administration.
- CAA’s Procedures for the Validation of Qualifications in Architecture recommended for recognition by members (which currently accepts 91 schools) have been offered to the UIA workgroup dealing with UIA/UNESCO Charter on Education for consideration.
- CAA regional meetings were only made possible with the support of ARCASIA (Asia), the Royal Australian Institute of Architects (Oceania) and the KwaZulu Natal Institute for Architecture (South Africa) allowing CAA to take advantage of larger gatherings of architects to conduct business.

More for Less

ACTIVITIES

- Application forms for activity funding were circulated to members including criteria for consideration of funding requests (within the scope of CAA’s current programmes and, the developmental aims of the Commonwealth Foundation, high gearing, not duplicating) resulting in 7 responses
- Activities undertaken are listed by committee in Appendix B

The Commonwealth

FUNDING AND PARTICIPATION

- Requests for funding formed the basis of the application for Commonwealth Foundation Grant funding for the 98-99 year which resulted in an allocation of £20,000 maintaining the 97-98 level.
- A total of 9 applications for the Commonwealth Foundation Fellowship scheme were received from members. As required two candidates (maintaining gender balance) were selected resulting in CAA’s first award to a woman architect from South Africa.
- Collaboration with other Commonwealth professional associations in the built environment to promote implementation of the UN HABITAT II Agenda continues through BEPIC
### Appendix A - Activities

#### PRACTICE

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>P003</strong></td>
<td><strong>7.98</strong></td>
<td><strong>BEPIC (Built Environment Professions in the Commonwealth)</strong>&lt;br&gt;A collaboration commenced in October 1997 with other CA’s involved with the built environment (CASLE, CAP, and CEC) to promote inclusive patterns of practice towards implementing the UN Habitat II Agenda. Current work involves enhancing the network of contacts in member countries, establishing a website, as well as workshops on related subjects hosted by the individual associations.</td>
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<tr>
<td><strong>P003</strong></td>
<td><strong>7.98</strong></td>
<td><strong>BEPIC Pilot Project. South Africa</strong>&lt;br&gt;This aims to raise the awareness of the UN Habitat II Agenda in schools through programmes run by local schools of architecture</td>
</tr>
<tr>
<td><strong>P008</strong></td>
<td><strong>3.98</strong></td>
<td><strong>International Union of Architects Practice Commission meeting. Barcelona</strong>&lt;br&gt;Collaboration with UIA on the UIA Practice Accord setting standards in architectural practice globally. 18 of CAA members are not members of UIA so CAA’s participation brings wider representation. Attended by CAA President (UK) and Chairman of Practice (Kenya) who inserted reference to sustainability issues and the Habitat Agenda in the document (see article Issue no 6 p3 of CAA NewsNet ).</td>
</tr>
<tr>
<td><strong>P007</strong></td>
<td><strong>4.98</strong></td>
<td><strong>Royal Institute of Australian Architects National Housing Conference 1998</strong>&lt;br&gt;With the theme of Inclusion in the housing delivery process (Cultural, urban, development industry, social, environmental inclusion). Sponsorship allowed CAA to promote the ‘Cities and Sustainability’ programme to the profession and related disciplines in Australia.</td>
</tr>
<tr>
<td><strong>P010</strong></td>
<td><strong>6.98</strong></td>
<td><strong>9th Asian Design Forum. Kuala Lumpur</strong>&lt;br&gt;This unique annual event brings together the region’s significant designers to review each other’s work. CAA sponsored the keynote speaker Chris Abel from UK (although currently living in Malta), a writer on Malaysian architecture and architects who spoke on the inclusion of ecological values and regional culture in architecture. Sponsorship also allowed promotion of CAA’s ‘Cities and Sustainability’ programme. (see article in Issue no 6 p5 of CAA NewsNet )</td>
</tr>
<tr>
<td><strong>P012</strong></td>
<td><strong>10.98</strong></td>
<td><strong>‘Migration and Urbanisation’ Seminar. Accra, Ghana</strong>&lt;br&gt;This seminar hosted by the Ghana Institute of Architects had the theme ‘Migration and Urbanisation, effects on the planned city and its environment’ with the intention that it provide a timely forum to discuss the future of Accra, which currently faces these issues as it enters the 21st century. CAA funded Rodney Harber from Durban, South Africa to speak.</td>
</tr>
<tr>
<td><strong>P015</strong></td>
<td><strong>10.98</strong></td>
<td><strong>Conference on Shelter in Africa. Cape Town, South Africa</strong>&lt;br&gt;Supported by CIB, the foremost international institution for the collection and dissemination of research and practice in built environment issues, this conference brought together significant parties involved in housing delivery in Africa to assess previous policies against outcomes. Rusi Khambatta CAA immediate past president presented a paper.</td>
</tr>
<tr>
<td><strong>P019</strong></td>
<td></td>
<td><strong>Practice support to island members. Fiji, Tonga, Papua New Guinea</strong></td>
</tr>
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CAA vice-president Oceania Russell Hawken based in New Zealand is developing a framework whereby these small communities of architects can participate in the Continuing Professional Development (CPD) programmes of the larger institutes on a regular basis. This year delegates attended the RAIA Convention in Cairns and a workshop on contracts has been held in Fiji.

P021 9.98 CIB 29 Managing Construction Industry Development, Arusha, Tanzania
CAA’s vice-president alternate Africa (east) attended this meeting and made a presentation to foster a collaboration on practice events with CIB.

EDUCATION (including CAA schools Validation)

E002 Revision of CAA Validation Procedures
The consultation period closed in April and a redrafted document is with the Education Committee for approval. It is hoped to formally adopt the document at the Council meeting in June 1999 and proceed with implementation. CAA’s list of validated schools is also being updated.

E006 5.98 CAA/RIBA Visiting Board to Pretoria Technikon, South Africa

E007 4.98 Malaysian Architectural Student Association of UK Annual Symposium
CAA sourced and sponsored a UK engineer (Chris McCarthy of Battle McCarthy, currently working on commissions in Malaysia (including the Commonwealth University project) to speak on aspects of environmental sustainability in construction. (see article in Issue no 6 p4 of CAA NewsNet attached)

E008 7.98 EASA ‘98 Living on the Edge. Valletta, Malta
The summer workshop of the European Architecture Students Association focusing on the exchanges (cultural and physical) which take place on the edge of towns, or in the case of Valletta, on the waterfront now no longer the point of arrival. CAA sponsored the event as part of the initiative of CAA’s Vice President Europe to make students aware of CAA.

E010 11.98 CAA visiting board to University of Nairobi and Jomo Kenyatta University of Agriculture and Technology Kenya

COMMUNICATION

C002 Internet site
CAA has a site hosted by Comnet IT in Malta. It is now hoped to construct a larger ‘routemaster’ site as a resource for architects in the Commonwealth with funding from parties who target the profession for sales.

REGIONAL MEETINGS

P016 10.98 RAIA Convention, CAA President’s visit and regional meeting

P017 10.98 SAIA Convention and AUA Congress ARCHAFRICA 2001 ‘Architecture and Urbanism for the new millennium’. CAA regional meeting

P018 11.98 ACA 8 Sri Lanka. CAA regional meeting

Appendix B – CAA Profile

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PROFILE

Organisation

Membership and numbers
National institutes, associations or societies representing 44,000 individual architects in Commonwealth or former Commonwealth countries of which:

- Architectural bodies: 31
- Multi-professional bodies (including architects): 7
- Total: 38

Structure and governance
Membership of the association falls into one of 5 regions:
AFRICA, AMERICAS, ASIA, EUROPE and OCEANIA.
The governing body of the Association is a General Assembly of delegates representing member institutes, which meets at least once every 3 years and is responsible for general policy. Management is vested in a Council comprising: President; Immediate Past President; Honorary Secretary/Treasurer; 5 regional Vice Presidents; Chairmen of Education and Practice Committees. Day to day administration is handled by the Executive Director and assistant at the secretariat in London.

Annual income
Membership income: £35,000
Grant from the Commonwealth Foundation: £20,000
Other Income (donors, trust fund, publications): £5000
TOTAL: £60,000

Objectives

‘the advancement of Architecture throughout the Commonwealth and the promotion and acquisition of knowledge of the various arts and sciences connected therewith’. Particularly to promote co-operation between associations of architects within the Commonwealth and equivalent organisations outside the Commonwealth, to ensure the maximum contribution by architects to the well-being of society, and to encourage activities on a regional basis for the purpose of studying common problems.

To further these objectives, three practical principles currently guide the work of CAA:

Networking and communication. To provide an ‘umbrella’ structure to connect and allow the sharing of built environment knowledge in member countries through a network of individuals.

Advance and influence the profession. Co-operating with the International Union of Architects and other multi-national bodies; improving the built environment by promoting the contribution of the profession at levels; making architects aware of global issues and trends.

Developmental. Channelling support from developed to less developed and smaller communities of architects by provision of practice information and assisting with interaction with governments to promote the profession.
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PROFILE

Activities

Most CAA activities are the product of collaboration with member institutes or schools of architecture or other international bodies and fall under the management of three committees:

Education
- Validation of courses in architecture in Commonwealth countries and other countries including advisory
visits to prepare schools for visits.
- Student activities

Practice
- Collaboration with members activities usually in the former of sourcing of resource persons (who
normally give their time free of charge) and sponsoring of their travel expenses.
- Collaboration with other international bodies on practice matters (e.g. UIA practice Commission)

Communications
- Publication of CAA NewsNet, 2 issues a year giving news of the association, its members and activities.
  Including and international events listing, news of significant buildings and practice information relevant
to CAA's current programmes.
- Public relations
- Website

Criteria for selection of activities
For adoption activities should normally:
- Fall within the scope of the current programmes of CAA
- Have high gearing effect
- Avoid duplication of other bodies
- Support commonwealth principles of development and resource sharing

Current Programmes of CAA to the next General Assembly 2000
The manifesto of CAA President George Henderson is to reinforce the achievement of his predecessor, Rusi
Khambatta, allowing the profession to contribute to issues of urbanisation at global level, as well as pursuing
new initiatives and continuing to modernise CAA's systems of communication to encourage greater
participation for all member institutes.

A Cities and Sustainability
Developing CAA's partnership with UNCHS (Habitat) involving architects with other built environment
professions in the implementation of the UN Habitat II Agenda.

B Architecture for All
To create awareness of the built environment in all levels of education.

C Multi-national Validation
Redefining CAA’s system of validating courses in architecture and its relationship with other
systems of accreditation, and increasing transparency.

D Practice seminars
To expand and make more effective CAA’s existing provision of practice seminars and
information exchange.

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Member Benefits

These derive not only as a return on subscription paid but also through active participation in the organisation and include:

- participation in a multi-national English-speaking association working for the profession across national and regional boundaries
- Sponsorship of members’ activities (currently through the Commonwealth Foundation grant)
- ‘labelling’ of members’ activities, enhancing their status and opening opportunities to link other sources of funding
- Schools validation system providing a means to recognise qualifications of membership applications from other countries
- Sharing and networking of architectural knowledge
- Sharing of information on professional practice and education methods; flow from developed to less developed with benefit for both
- International promotion of local systems of practice and education

Significant Achievements

CAA Schools of Architecture Validation System.
CAA has developed a unique multi-national system of inter-recognition of architecture courses allowing mobility of students between courses and countries. Standards in architectural education are advanced through establishment of common standards. The introduction of Advisory visits in 1992 has resulted in increased applications and a further 19 schools have been accredited. Procedures are currently being updated and CAA is contributing to the development of a global system by the International Union of Architects.

Architectural Practice Seminars
The organisation of seminars on a regional basis with the aim of informing on global trends and improving standards in architectural practice; the identification of resource persons to present at seminars and workshops organised by members institutes.

Partnership with UNCHS (Habitat)
For implementation of the UN Habitat II Agenda leading to participation in the CHEC/UNCHS Pre-CHOGM Forum in Edinburgh 1997 and the formation of the collaborative group of BEPIC (Built Environment Professionals in the Commonwealth, CASLE, CAP, CEC, CAA) with defined objectives.
Members

- ROYAL AUSTRALIAN INSTITUTE OF ARCHITECTS
- INSTITUTE OF ARCHITECTS BANGLADESH
- INSTITUTE OF BAHAMIAN ARCHITECTS *
- BARBADOS INSTITUTE OF ARCHITECTS
- INSTITUTE OF BERMUDA ARCHITECTS
- ROYAL INSTITUTE OF BRITISH ARCHITECTS
- CYPRUS CIVIL ENGINEERS & ARCHITECTS ASSOCIATION
- FIJI ASSOCIATION OF ARCHITECTS
- GHANA INSTITUTE OF ARCHITECTS
- GUYANA SOCIETY OF ARCHITECTS
- HONG KONG INSTITUTE OF ARCHITECTS
- INDIAN INSTITUTE OF ARCHITECTS
- JAMAICA INSTITUTE OF ARCHITECTS
- ARCHITECTURAL ASSOCIATION OF KENYA
- PERTUBUHAN AKITEK MALAYSIA
- MALAWI INSTITUTE OF ARCHITECTS
- CHAMBER OF ARCHITECTS & CIVIL ENGINEERS OF MALTA
- MAURITIUS ASSOCIATION OF ARCHITECTS
- NAMIBIA INSTITUTE OF ARCHITECTS
- NEW ZEALAND INSTITUTE OF ARCHITECTS
- NIGERIAN INSTITUTE OF ARCHITECTS
- INSTITUTE OF ARCHITECTS PAKISTAN *
- INSTITUTE OF SOUTH AFRICAN ARCHITECTS
- SRI LANKA INSTITUTE OF ARCHITECTS
- ST. VINCENT & THE GRENADINES INSTITUTE OF ARCHITECTS
- ARCHITECTURAL ASSOCIATION OF TANZANIA
- TRINIDAD AND TOBAGO INSTITUTE OF ARCHITECTS
- UGANDA SOCIETY OF ARCHITECTS
- ZAMBIA INSTITUTE OF ARCHITECTS
- ZIMBABWE INSTITUTE OF ARCHITECTS

Associate Members

- BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS
- BRUNEI ASSOCIATION OF SURVEYORS ENGINEERS & ARCHITECTS
- CAYMAN SOCIETY OF ARCHITECTS SURVEYORS & ENGINEERS *
- LESOTHO ARCHITECTS ENGINEERS & SURVEYORS ASSOCIATION *
- PAPUA NEW GUINEA INSTITUTE OF ARCHITECTS.
- ST. LUCIA ASSOCIATION OF ARCHITECTS *
- SWAZILAND ASSOCIATION OF ARCHITECTS ENGINEERS & SURVEYORS

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