COMMONWEALTH ASSOCIATION OF ARCHITECTS

MINUTES OF THE 89TH COUNCIL MEETING
HELD ON 6TH JUNE 2018 AT 3:30PM
VIA “GO TO MEETING”

Present
Vincent Cassar (VC)  President  Malta
Kalim Siddiqui (KS)  Senior Vice President  Pakistan
Rukshan Widyalankara (RW)  Immediate Past President  Sri Lanka
Christos Panayiotides (CP)  Chair (Education)  Cyprus
Jayantha Perera (JP)  Chair (Communication)  Sri Lanka
Peter Oborn (PO)  Vice President Europe  UK
Sithabile Mathe (SM)  Vice President, Africa  Botswana
Nadeesha Yahampath (NY)  Executive Director  Sri Lanka (Recording)

Apologies
John Geeson (JG)  Secretary/ Treasurer  UK
Chandana Edirisuriya (CE)  Chair (Practice)  Sri Lanka
Wycliffe Morton (WM)  Vice President Americas  St. Kitts and Nevis
Jalal Ahmed (JA)  Vice President, Asia  Bangladesh
Dik Jarman (DJ)  Vice President, Oceania  Australia

CALL TO ORDER & APOLOGIES
President called the meeting to order and noted the apologies as above.

1.0 CONFIRMATION OF MINUTES OF THE 88TH COUNCIL MEETING held VIA “Go to Meeting”.
Meeting Minutes were adopted and approved as in order.

2.0 MATTERS ARISING FROM THE PREVIOUS MEETING
The previous matters were discussed as going through each item on the Agenda.

3.0 FINANCIAL REPORT UPDATE
Financial report was not taken for discussions as JG was not present.

4.0 STATUS OF SUBSCRIPTION
Few more subscriptions are still pending including Bangladesh, Sri Lanka, Kenya, Hong Kong, Uganda, Guyana, Nigeria. Nigeria subscription is due from 2017.

5.0 UPDATE ON ARCIVING PROJECT
The update on Archives will be reported by the JG at the next Council meeting.

6.0 REPORT ON VALIDATION PROCESS
a) Green Book Review
SM reported that as per the Validation Excom Meeting held in London on the 17th April 2018, the Green Book Review, she is planning to call for the review meeting to complete this task by end of July. Prior to that the committee is looking into the views of the affected schools to see
what input do the Schools have. As a part of that according to the discussion had with Allen Jones, there will be survey conducted by Allen in related to this review. As a part of the proceedings, CAA needs to formalise our Agreement with RIBA, RAIA, AIA, SACAP and Hong Kong Institute of Architects. Also, we need to review the present CAA validation panel and also the list of CAA validated Schools needs to be reviewed.

7.0 REPORT FROM VICE PRESIDENTS
There were no reports been forwarded in advance to the Council from the VP’s, however PO briefed about since CHOGM he has been busy in promoting the Survey. Peter reported on below.

- An article on the CAA survey will be published in the Guardian Newspaper as arranged by Princes Foundation, in another one or two weeks’ time.
- He will be attending another meeting with Department of International Development to explore their interest for engaging with the issues spread in the CAA survey. He expects to have a progressive meeting in providing funds and developments. PO will report the feedback to the Council by email.
- He will be speaking at lecture of University on the Rapid Urbanisation, on 13th June 2018 and hoping to present the Survey again.
- PO has met the Zambian High Commissioner on 5th June 2018, and he has mentioned that perhaps having arranged a meeting with all the high commissioners in London, as a group which is African Union Group. There again we might have the opportunity to present the CAA survey.
- The hard Copies of the survey will be posted soon and he believes that Prince of Wales would send few copies to the leaders of states within next two weeks.
- PO stated that, with reference to his previous communications, the Application for HPF Habitat Professionals Forum was submitted and awaiting apositive feedback from them. They have acknowledge receipt of the CAA Application and has mentioned they hope to have a physical meeting in due course. He also indicated that there is no member fee involed in this membership.

8.0 PROGRESS OF THE E-JOURNAL
JP reported that the 6th Edition of the CAA E-journal was published last week on the theme of smart Cities, the themed country was India. The CHOGM was highlighted in the E-journal with other articles. Also, JP has shared the report from the Peoples Forum for Council’s information. JP would like to have Council’s comments on the 6th E-journal and support with the views for the next E-journal. JP will bring up a proposal as the next themed Country.

9.0 REPORTS ON PAST EVENTS
Regional Meeting - Canberra Accord Interim Meeting (21-22 May 2018 in London)
SM stated that all the signatory bodies were present at the last CA meeting. Australia Institute of Architects, the accrediting body in Australia, has formally withdrawn from the CA meeting. This will be a definite reason for RAIA to retain in the CAA again for recognition for their programmes. Hence Paul Bickermare who is assisting them in a decision regarding this, will convince RAIA about the importance having CAA membership at this stage. Therefore, we have a possibility in having RAIA back with CAA.
10.0 FUTURE ACTIVITIES

(a) General Assembly 2019

NY stated that she has sent the requests along with the templates to Malta and Kenya for their intended proposals, and awaiting their feedback before the deadline on 15th July 2015. Once we received the detailed proposals, will be shared with the Council for review and comments, and decide the venue for the next GA of the CAA.

(b) Robert Matthew Award

Further to the proceedings discussed at the previous Council meeting, the draft brochure was prepared and shared with the Council for their comments by KS. KS stated that the conditions were corrected as suggestions/comments/views from the Council members including RW, JP, PO and DJ. The corrected version is already shared and KS is awaiting final approval to proceed to circulate.

VC stated whether we could keep the award open for only the Architectural practices as inquired in the condition No. 2 by KS. KS said the original document mentions the award opens to Architect or Architectural practice. He also said with PO’s observation, and the Council’s review, he decided to keep the original as “Architect or Architectural Practice”.

VC inquired whether we should seek only one nomination through MOs. KS indicated that he has changed the word “Nominations” to applications since a MO will have several applications, so that we receive number of Applications and then the jury will decide the final selection. However, the applicants have to be registered members of the local Institute of Architects. VC clarified that any individual Architect or an Architectural Practice can nominate themselves for the award.

KS requested the Council to propose the Jury members for the RMA. KS will be working on the trophy and a design will be shared with the Council members for their comments and also if there are any suggestions/ideas from the Council, KS requested to share with him.

KS suggested we can have a student competition among the CAA validated Schools for the design of the trophy for RMA, KS stated that he will prepare a proposal paper and share with the Council. VC stated that we need to decide a theme/material and decide on the Price Award, may be around GBP1000 as per Agreement with the Council.

The RMA Announcement will be sent out once the venue has been decided.

c) African Union of Architects Meeting (25-29 June 2018)

SM reported that she has communicated with AUA to have a room for CAA presentation, she is awaiting a positive feedback from AUA. However, she indicated that we should be certain that allocating money for this purpose would be favourable. She also said that AUA is having the meeting with the support of sponsorships and hence if we require room for CAA, the cost needs to be incurred along with her air ticket and the accommodation expenses.
VC said that the first thing we need to do is to get ready with the Survey presentation and have others comments as well and decide. We should be certain that spending so much and take part in a meeting for two hours flying to a costly destination for one day is really worth for this purpose of visit.

SM also said the one of her colleagues from Ghana institute of Architects, who is a member of the validation panel is attending this AUA meeting. She has requested him to share all the necessary information including contact details and maybe he can share the scan copies of the visiting cards. Thus, even though CAA does not take part in this meeting we have someone to obtain necessary information in order to have communications with the non-members at present.

VC said since he has another event in Brussels, however, it is important to meet all member institutes in the African Region, and to have CAA more visualised at the AUA meeting, he advised SM to represent CAA at this meeting. Other Council Members also seconded VC’s suggestion as it is important CAA present the survey at the AUA meeting. Even though we have not budgeted this year for this travel, since it would cost only about GBP 3000 as per estimates, the Council agreed that SM represent CAA at the AUA meeting.

d) ARCASIA Meeting (Sept 2018 in Tokyo, Japan).
JP, Chandana and KS will attend this meeting and CAA is well represented at the ARCASIA Meeting. KS and JP stated that they are able to present the Survey Presentation at the ARCASIA. Peter will share the Presentation as requested.

11.0 AOB

VC described that he wrote to the Hon Minister for External Relations Republic of Cameroon, with regards to the Architectural Association of Cameroon becoming a member of CAA. We will await their feedback in the near future.

NY stated that the 50th year anniversary books are arrived in Colombo and the secretariat is now in the process of clearing as soon as possible.

There being no other business, the meeting adjourned at 6:30PM.

The Next Council Meeting will be held on 29th August 2018 via “Go to Meeting”.

Nadeesha Yahampath
EXECUTIVE DIRECTOR
20th July 2018